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MONTANA MEDICAL - LEGAL PANEL

HELENA, MONTANA

AUDIT REPORT

FOR THE YEARS DECEMBER 31, 1991 AND 1990

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AUDIT REPORT

FOR THE YEARS DECEMBER 31, 1991 AND 1990

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STATE OF MONTANA

Office of the Legislative Auditor

STATE CAPITOL
HELENA, MONTANA 59620
406/444-3122

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SCOTT A. SEACAT

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DEPUTY LEGISLATIVE AUDITORS:
MARY BRYSON
Operations and EDP Audit
JAMES GILLETT
Financial-Compliance Audit
JIM PELLEGRINI
Performance Audit

September 1992

The Legislative Audit Committee
of the Montana State Legislature:

Enclosed is the report on the audit of the Montana Medical-Legal Panel, Montana Supreme Court, for the year ended December 31, 1991.

The audit was conducted by Newland and Company under a contract between the firm and our office. The comments contained in this report represent the views of the firm and not necessarily the Legislative Auditor.

Respectfully submitted,

Scott A. Seacat
Legislative Auditor

MONTANA MEDICAL-LEGAL PANEL

ADMINISTRATIVE OFFICIALS

G. Brian Zins	Director
Lavonne J. Arnold	Assistant Director

Newland and Company
A Professional Corporation

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Post Office Box 3006
Butte, Montana 59702
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Shareholders
Robert L. Crippen, CPA
Dennis W. Peck, CPA
Ronald W. Hanni, CPA
John F. Burns, CPA
Richard L. Tamblyn, CPA

CPA'S
Patrick J. Burt
Debbie Anderson-Ouellette
Michael E. Johns
Richard J. Lyons

Of Counsel
John N. Newland, CPA
William B. Horn, CPA

INDEPENDENT AUDITOR'S REPORT

Mr. G. Brian Zins, Director
Montana Medical - Legal Panel
2021 Eleventh Ave.
Helena, Montana 59601

We have audited the accompanying statements of assets, liabilities, and surplus arising from cash transactions of the Montana Medical - Legal Panel as of December 31, 1991 and 1990, and the related statements of revenues collected, expenses paid and changes in surplus arising from cash transactions for the years then ended. These financial statements are the responsibility of the Panel's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audits in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provides a reasonable basis for our opinion.

As described in Note 1, the Panel's policy is to prepare its financial statements on the basis of cash receipts and disbursements; consequently, certain revenues and the related assets are recognized when received rather than when earned, and certain expenses are recognized when paid rather than when the obligation is incurred. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and surplus of Montana Medical - Legal Panel as of December 31, 1991 and 1990, and its revenue, expenses, and changes in surplus for the years then ended, on a basis of accounting described in Note 1.

Newland and Company
NEWLAND AND COMPANY
A Professional Corporation

Dillon, Montana
August 4, 1992

MONTANA MEDICAL - LEGAL PANEL
HELENA, MONTANA

STATEMENTS OF ASSETS, LIABILITIES AND SURPLUS
ARISING FROM CASH TRANSACTIONS
DECEMBER 31, 1991 AND 1990

ASSETS

	1991	1990
Current assets:		
Cash in bank	$ 48,468	$ 14,837
Other receivables	178	434
Total current assets	$ 48,646	$ 15,271

LIABILITIES AND SURPLUS

Surplus:		
Surplus	$ 48,646	$ 15,271
Total liabilities and surplus	$ 48,646	$ 15,271

See accompanying notes to financial statements.

MONTANA MEDICAL - LEGAL PANEL
HELENA, MONTANA

STATEMENTS OF REVENUES COLLECTED, EXPENSES PAID AND CHANGES IN SURPLUS
ARISING FROM CASH TRANSACTIONS
FOR THE YEARS ENDED DECEMBER 31, 1991 AND 1990

	1991	1990
Income:		
Assessment fees	$354,377	$318,246
Interest income	8,580	8,151
Miscellaneous income	350	622
Total income	363,307	327,019
Expenses:		
Telephone	6,073	7,822
Office supplies	2,790	4,774
Printing expenses	0	1,813
Computer software	11,114	20,152
Postage	9,442	11,725
Record reproduction costs	14,335	19,394
Medical record and x-ray charges	6,017	8,806
Panelist hearing time	61,257	90,447
Panelist preparation and travel time	28,073	39,276
Panelist travel	29,823	40,234
Panel legal counsel	23,308	16,108
Administrative (Note 2)	130,792	120,348
Miscellaneous	6,908	9,281
Total expenses	329,932	390,180
Net income (loss)	33,375	(63,161)
Surplus, January 1st	15,271	78,432
Surplus, December 31st	$ 48,646	$ 15,271

See accompanying notes to financial statements.

MONTANA MEDICAL - LEGAL PANEL
HELENA, MONTANA

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1991 AND 1990

Note 1. Accounting Policies

Organization

The Panel was established by the "Montana Medical Legal Panel Act", as authorized by Section 27-6-101 and 704 M.C.A. The Panel is attached to the Montana Supreme Court for administrative purposes only, except that 2-15-121 (2) M.C.A. does not apply.

Cash Basis

The Panel follows the cash basis of accounting whereby items of expense are recognized as cash is paid and revenues are recognized when cash is received.

Note 2. Related Parties

G. Brian Zins is director for both the Montana Medical Association and the Montana Medical Legal Panel.

The Montana Medical Association bills the Montana Medical Legal Panel for services provided to that organization. The billings were $130,792 and $120,348 for 1991 and 1990, respectively.

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AUDITOR'S REPORT ON COMPLIANCE

Mr. G. Brian Zins, Director
Montana Medical - Legal Panel
2021 Eleventh Avenue
Helena, Montana 59601

We have audited the financial statements of the Montana Medical Legal Panel, for the years ended December 31, 1991 and 1990, and have issued our report thereon dated August 4, 1992. Our audit was made in accordance with generally accepted accounting standards, and accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The management of the Montana Medical Legal Panel is responsible for the Panel's compliance with laws and regulations. In connection with our audit referred to above, we selected and tested transactions and records to determine the Panel's compliance with laws and regulations, noncompliance with which could have a material effect on the financial statements of the Panel.

We specifically tested the panels compliance with funding provision provided in 27-6-206, M.C.A.. Our audit, as provided for in 27-6-207, M.C.A. made a determination of the adequacy, sufficiency, and reasonableness of the annual surcharge or assessment provided for in 27-6-206, M.C.A.. Our determination was that the Panel complied with the provisions of 27-6-206, M.C.A..

The results of our tests indicate that for the items tested, the Panel complied with those provisions of laws and regulations and specifically 27-6-206, M.C.A., noncompliance with which could have a material effect on the financial statements. Nothing came to our attention that caused us to believe that for the items not tested the Panel was not in compliance with laws or regulations, noncompliance with which could have a material effect on the Panel's financial statements.

Newland and Company

NEWLAND AND COMPANY
A Professional Corporation

Dillon, Montana
August 4, 1992